



# Glenford Sewer and Water Utility Agreement

P.O. Box 22 ~ 125 E. Main St.  
Glenford, Ohio 43739  
P: (740) 659-2009 E-mail: [glenfordvillage@att.net](mailto:glenfordvillage@att.net)

## Office Use Only

Processing CSR \_\_\_\_\_  
Date Processed \_\_\_\_/\_\_\_\_/\_\_\_\_

Signed UA by  
Owner

Photo ID Owner

Photo ID Tenant

Property Management  
Agreement (if applicable)

Non-Domestic User Survey (all  
commercial accts.)

**REQUIRED DOCUMENTS – Incomplete Applications will NOT be Processed.**

**All documents should be submitted together in one submission. Do not duplicate submission.**

### PROPERTY OWNER INFORMATION

Please check one: Residential _____ Commercial _____		Effective Date Requested:	
Legal First Name/Business Name:		MI:	Last Name:
Service Address:			
City:		State:	Zip Code:
Mailing Address(if different from service):			
City:		State:	Zip Code:
Driver's License/State ID:		DL State:	Tax ID(business only):
Phone:	Cell Phone:		E-mail:
Fax:	Type of Business:		

### RESIDENTIAL/COMMERCIAL TENANT INFORMATION

**If the utility bill will be in the owner's name at the service address, please complete the tenants section below**

Please check one: Residential _____ Commercial _____		Effective Date Requested:	
Legal First Name/Business Name(DBA):		MI:	Last Name:
Driver's License/State ID:		DL State:	Tax ID(business only):
Phone:	Cell Phone:		E-mail:
Fax:	Type of Business:		

### PROPERTY MANAGEMENT INFORMATION

As the owner of the property, I authorize			
Property Management Name:			
Mailing Address:			
City:		State:	Zip Code
Phone:	E-mail:		Tax ID(business only):
Fax:	Other Info:		

### AGREEMENT

**Please sign the following statements as acknowledged and required by this agreement**

- I, the owner/ landlord of the property listed above am aware that it is my responsibility to keep this agreement updated, and will inform Customer Service of any changes to account information. [glenfordvillage@att.net](mailto:glenfordvillage@att.net)
- I, the owner/landlord of the property listed above, am aware of and agree to comply with the Sewer System Rules and Regulations [www.glenfordvillage.org](http://www.glenfordvillage.org)
- I, the owner/landlord of the property understand that if the bill is past due the Village of Glenford will file a resolution to Lien the property taxes.
- I, the owner/landlord of the rental property listed above, am aware that I am the responsible party for this bill.
- I, the owner/landlord of the rental property listed above, am aware that the bill will be sent to me and the tenant will receive a copy upon request.

Signature of OWNER:

Date:

\*By signing this form I certify the information provided is accurate and true. Failure to comply with Sewer and Water System Rules and Regulations or falsifying information subjects sewer service to termination and possible criminal prosecution.

\*Photo ID required at the time of application for both property owner and account holder, must be legible

\*Account changes utilize estimated final reads; however, Actual Final Reads are available for a fee of \$35

Created: 10/09/2015